

## JOB POSTING

**Job Title:** Senior Auditor, Corporate Audit Services

**Department:** Corporate Audit Services

### Summary

The Senior Auditor executes financial, operational and compliance audits, and supports department strategy and special projects under direction of department management.

### Primary Functions and Essential Responsibilities

- Ability to effectively execute risk-based audit engagements.
- Ability to devise and execute financial, operational and compliance audit procedures based on audit methodology concepts and evaluation of internal control environments.
- Ability to clearly document results of audit procedures, draft observations, and assist with development of audit reports.
- Ability to quickly understand unit business models, business cycles, and critical processes inherent in a diversified conglomerate.
- Aptitude for following through on audit issues identified, completing procedures efficiently, and meeting deadlines.
- Strong analytical, critical thinking and problem-solving skills.
- Excellent oral and written communication and interpersonal skills.

### Essential Skills, Abilities, and Attributes

- Bachelor's degree in accounting, finance or business administration.
- CPA required. CIA, CFE, CMA, or MBA a plus.
- Public accounting assurance experience required. Big 4 or major regional firm experience preferred.
- At least 3-5 years of experience in positions of increasing responsibility for financial and/or operational auditing, and evaluating internal control systems.
- Experience in public commercial industries preferred.
- Knowledge of GAAP, auditing standards, and risk and control issues.
- Knowledge of ACL, IDEA or other data analysis tools.
- Outstanding interpersonal, oral/written communication and collaboration skills.

**Travel:** Approximately 10 - 15% travel – both domestic and international business unit locations.

*The above statements are intended to describe the general nature and level of work being performed by an individual assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, functions, and tasks required of an individual assigned to this job.*

### The Company

Headquartered in Arlington, Va., Graham Holdings Company is a diversified education and media company whose operations include educational services; television broadcasting; online, print and local TV news; home health and hospice care; manufacturing, digital marketing, restaurants and other emerging operations. Graham Holdings Company delivers quality products and services to today's students, viewers, customers, patients and advertisers. What unites our Company is a commitment to excellence across all of our business lines.



## **Our People and Culture**

We strive to create and maintain an inclusive workforce of talented people reflecting global diversity where all forms of individuality are valued, appreciated and celebrated. This is a core tenet of our Company. While not perfect, we won't stop trying.

Graham Holdings - Diverse Companies - Diverse People - Shared Values

## **Benefits**

A comprehensive benefits package includes three medical plans, two dental plans, vision, pension, 401(k), PTO, flexible schedule/remote work, life insurance, AD&D, short and long-term disability, healthcare spending account, dependent care spending account, health savings account, legal plan, tuition reimbursement, employee discounts & deals and more.

**Send resume, cover letter and salary requirement to: [careers@ghco.com](mailto:careers@ghco.com)**

*All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or protected veteran status, or any other legally protected basis, in accordance with applicable law.*