

Job Posting

Title: Director, Risk Management

Reports to: Vice President, Risk Management

Department: Treasury

Summary

Responsible for assisting in the development, implementation, and oversight of Graham Holdings Company's comprehensive insurance and risk management programs, which are crucial in protecting the Company's reputation, safety, security, and financial success. Must collaborate and communicate exceptionally well with all levels of the organization to gain and maintain a knowledge of the current and evolving risks while driving to deliver mitigating solutions. Will be required to represent the Company with integrity and respect to both internal and external stakeholders.

Primary Functions and Essential Responsibilities

- Assist in developing and implementing strategic insurance and risk management objectives, collaborate with internal and external resources, and identify potential cost savings.
- Identify and measure the exposure to loss.
- Assess the ability of existing risk management programs to respond to the exposures and recommend improvements where possible.
- Develop and cultivate positive relationships with internal colleagues, including senior management, at both the corporate and business unit levels.
- Foster relationships with external partners such as brokers, claim professionals, and underwriters; assist in selecting and directing these third-party vendors.
- Provide strategic oversight of the property and casualty claims management process.
- Serve as a resource to finance, legal, data security and other departments across the business.
- Develop and distribute risk information reports; analyze data for trends and suggest areas for continuous improvement.
- Manage surety bond program.
- Oversee various insurance programs during the renewal and placement to include marketing, negotiations, and relationship building.
- Coordinate risk management programs administration including certificates of insurance, auto identification cards, contract reviews, in addition to maintenance of all exposure data.
- Work with the business units to ensure timely and accurately claim reporting.
- Assist with the Company's Captive Insurance entity.
- Review losses to identify claim trends to provide recommendations.

Essential Skills, Abilities, and Attributes

- Bachelor's Degree.
- 10+ years of experience as a Risk or Insurance Professional.
- Commercial awareness for a large and complex service organization.
- Exceptional oral and written communication skills necessary to present to, and influence, all levels of the Graham Holdings organization in safety and risk mitigation and avoidance.
- Highly organized with excellent attention to detail.
- A results-oriented individual.
- Ability to be proactive and a self-starter, while remaining a team player.
- Critical thinking skills which result in new ideas with the drive to implement.
- Ability to understand broader business issues and their impact on the organization.
- Manage insurance functions including renewals.
- Talent to foster teamwork, develop and mentor others
- Capable to build collaborative relationships and influence others.
- Skills to multi-task, organize, prioritize, and meet deadlines.
- Project management skills required.
- Ability to travel 10%- 30% on average.

The above statements are intended to describe the general nature and level of work being performed by an individual assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, functions, and tasks required.

The Company

Graham Holdings Company (NYSE: GHC), headquartered in Arlington, VA., is a publicly traded, diversified holding company that owns businesses in a variety of industry sectors including media, education, manufacturing, ecommerce, technology, automotive, healthcare, and other emerging operations. Graham Holdings Company delivers quality products and services to today's students, viewers, customers, patients, and advertisers. What unites our Company is a commitment to excellence across all of our business lines.

Our People and Culture

We strive to create and maintain an inclusive workforce of talented people reflecting global diversity where all forms of individuality are valued, appreciated, and celebrated. This is a core tenet of our Company. While not perfect, we won't stop trying.

Graham Holdings - Diverse Companies - Diverse People - Shared Values

Best-in-class Benefits!

You deserve to thrive at home and at work, and it's not always easy. Graham Holdings Company recognizes that wellness is a journey that requires flexibility and exceptional resources to help. That's why we offer industry-leading benefits to our employees that includes: three medical plans, two dental plans, vision discounts, 401(k) and pension plans (company contribution starting at 6.45% up to 9.25% with tenure), 4 weeks' vacation to start, \$5250/year tuition reimbursement, flexible schedule/remote work, life insurance, AD&D, short and long-term disability, healthcare spending account, dependent care spending account, health savings account, legal plan, employee discounts & deals and more.

In addition to premium health, dental, and life insurance plans at discounted rates, Graham Holdings Company provides the following wellness services for most employees at *no additional cost*:

- Pregnancy and family building support from [Maven](#)
- Up to \$20,000 for fertility treatment
- Telehealth support including primary care and mental health services
- Back and joint care, including customized physical therapy, from [Hinge Health](#)
- 24/7 nurse support line from Aetna
- Student loan resources from Candidly
- Medical advice, including second opinions, with [2nd.MD](#)

Send resume, cover letter and salary requirement to: careers@ghco.com

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or protected veteran status, or any other legally protected basis, in accordance with applicable law.